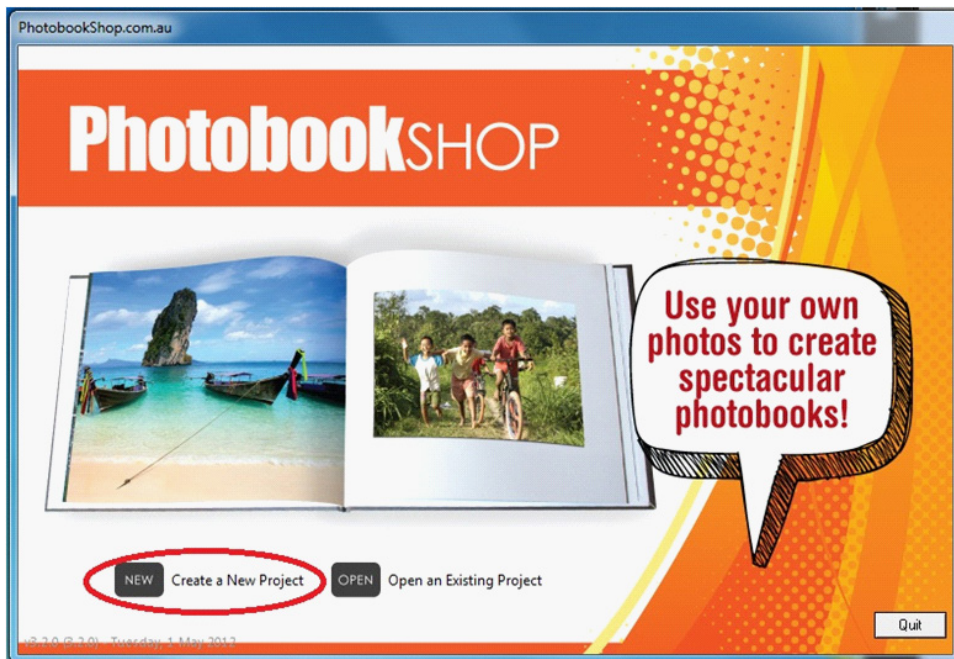
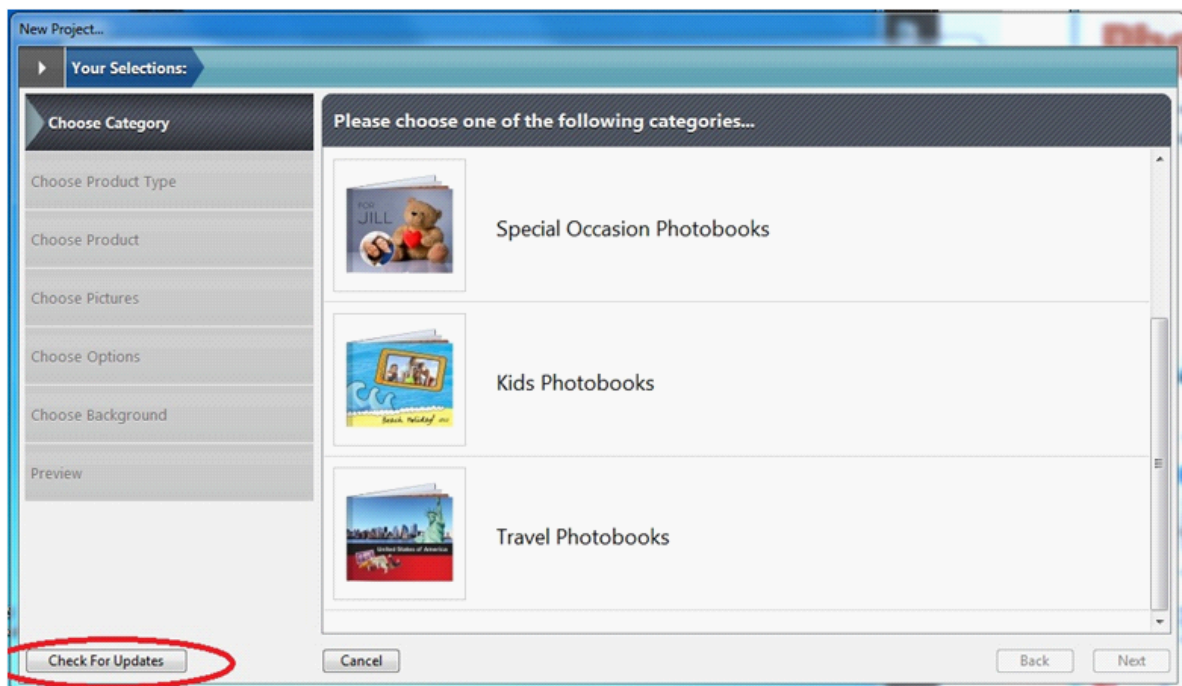
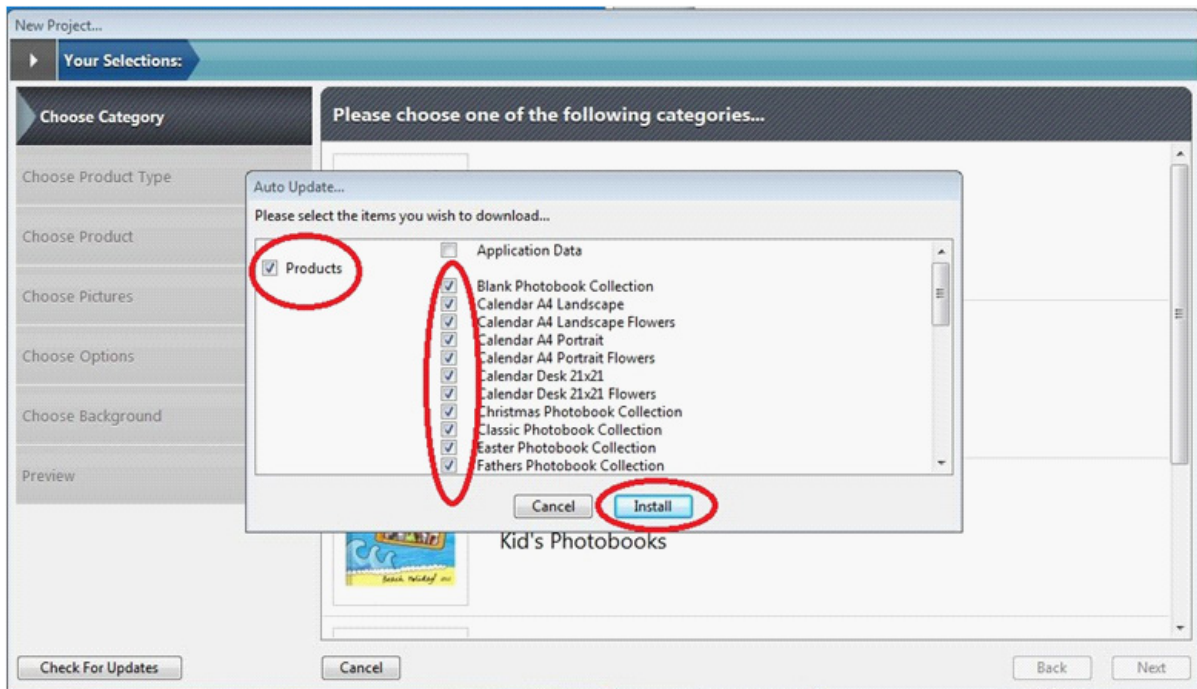


Getting Started on your Calendar

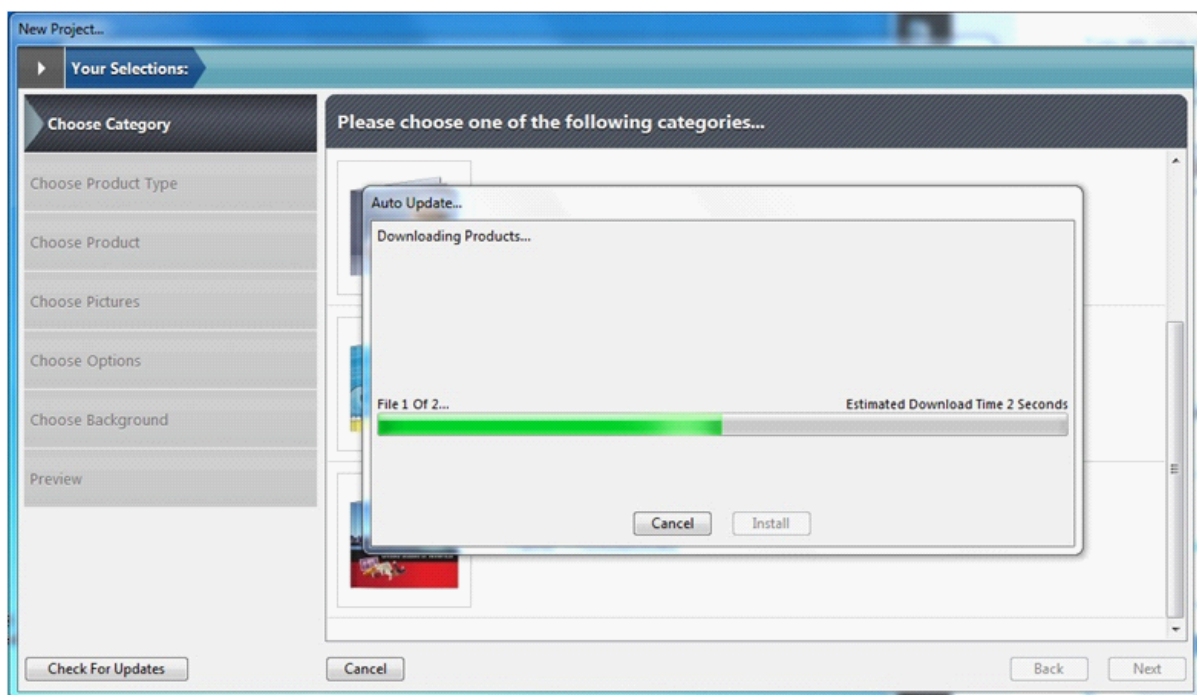


Click on 'Check for Updates' and select 'Start'

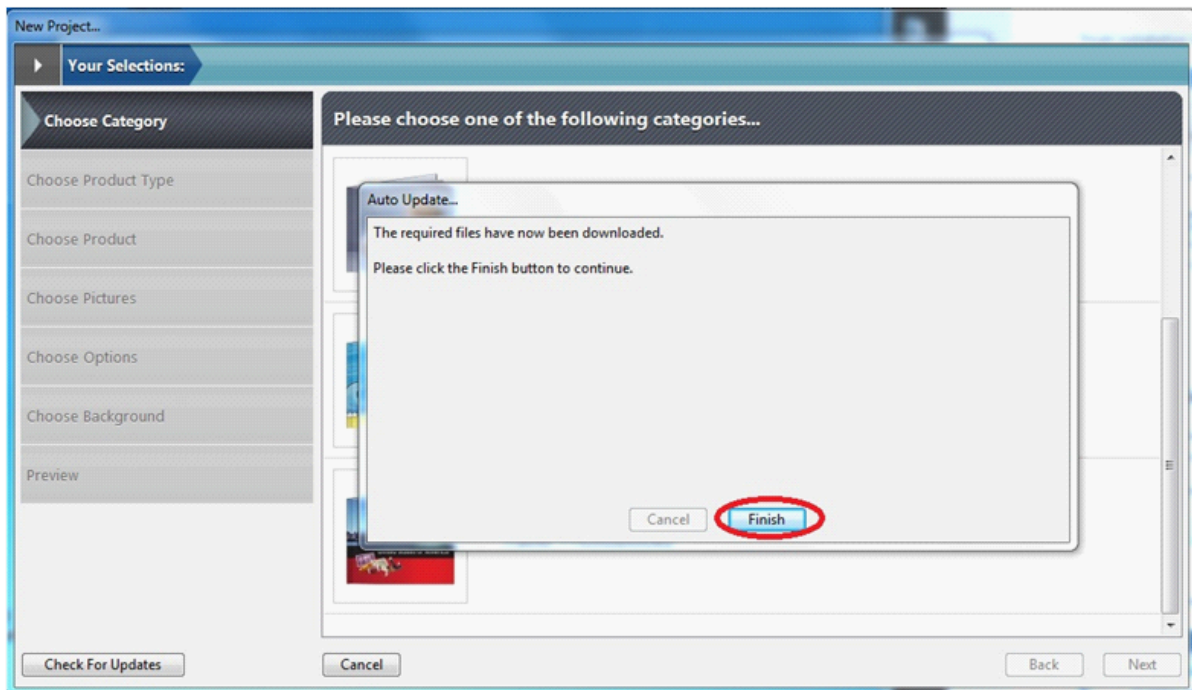




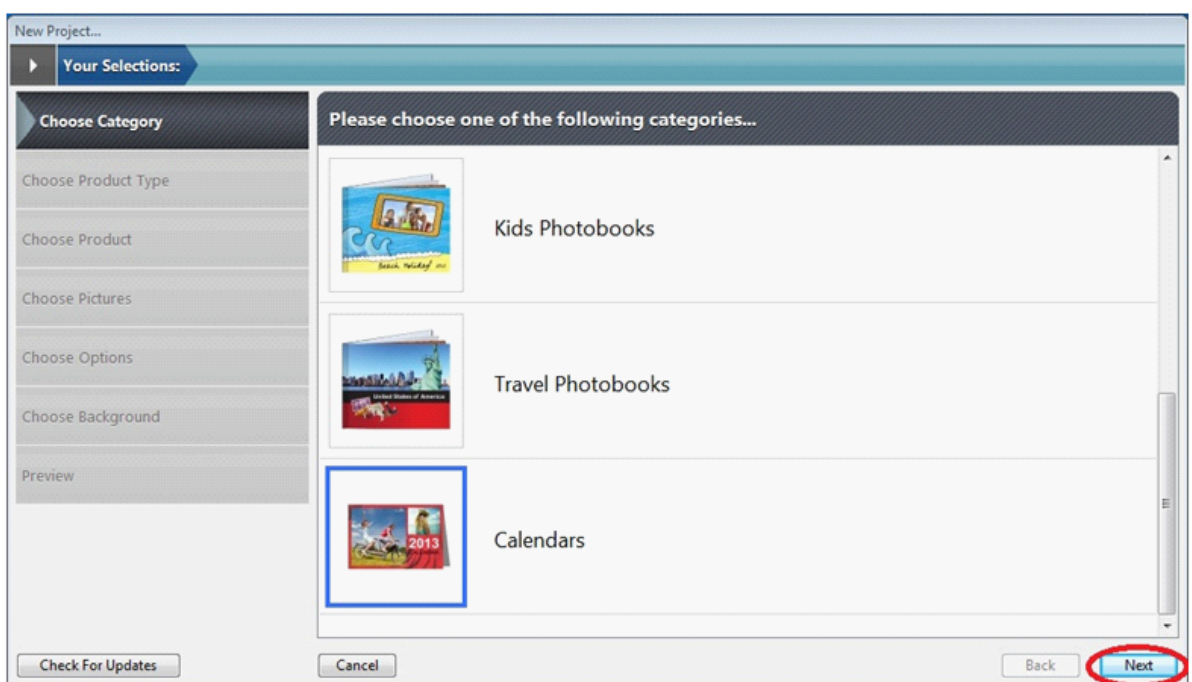
Installation may take a few minutes



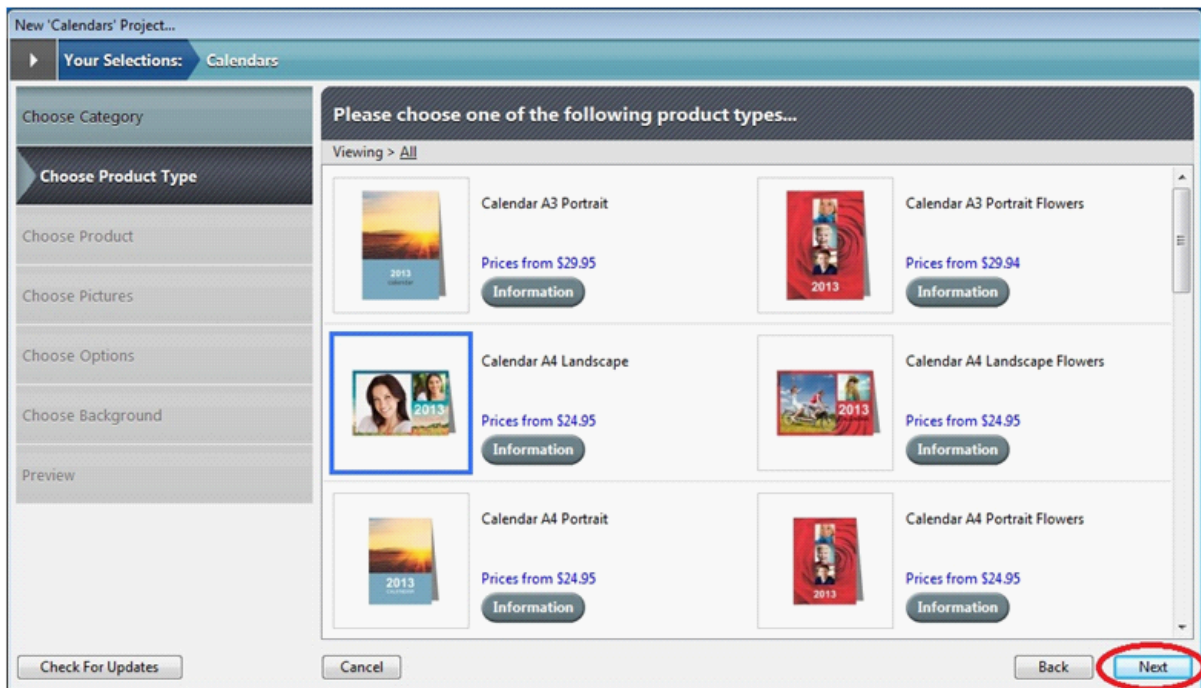
Finish installation to begin building your calendar



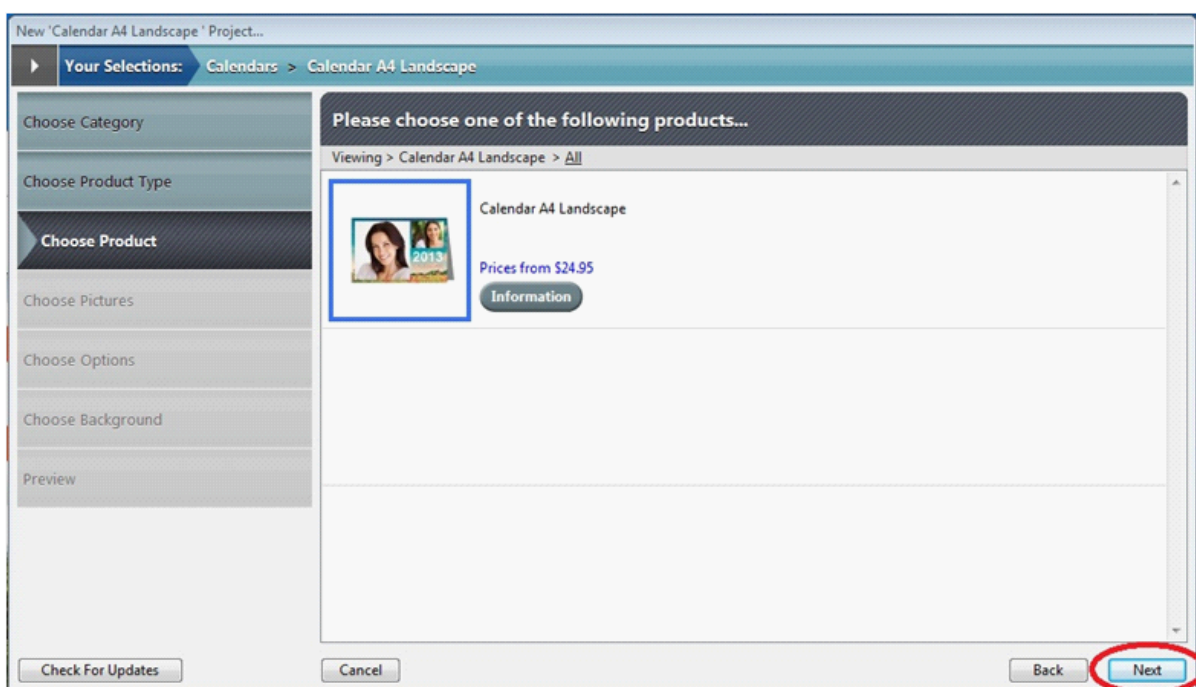
Select the calendar option



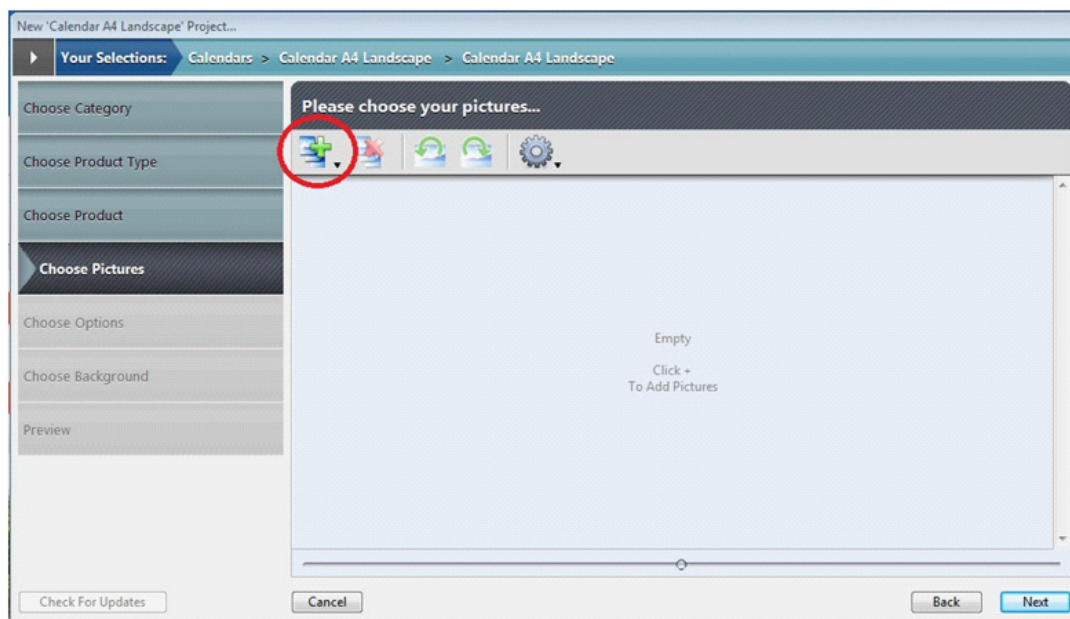
Choose your product size



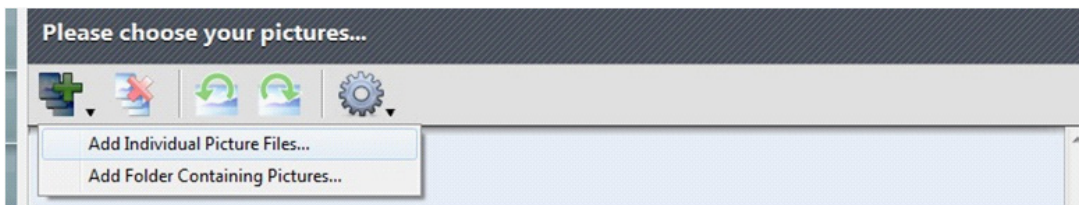
Select and confirm your product choice



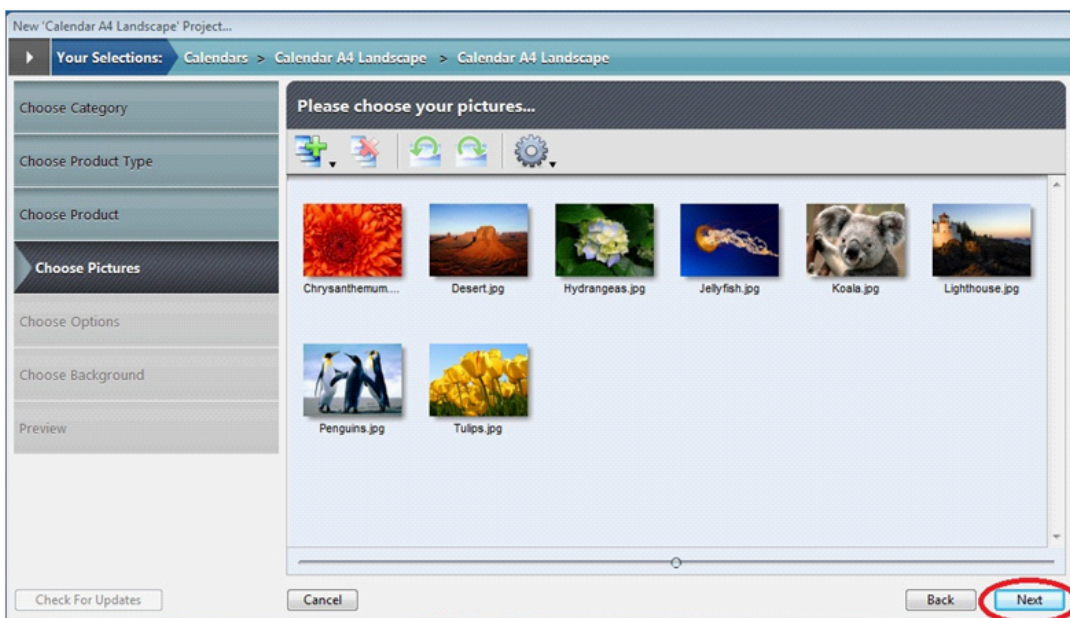
Add your photos from your designated folder – you must select at least 12 photos for a 12 month calendar  
Note: This is just to get through the wizard; you can change this once you start your project.



You can add individual photos or add a folder that contains photos

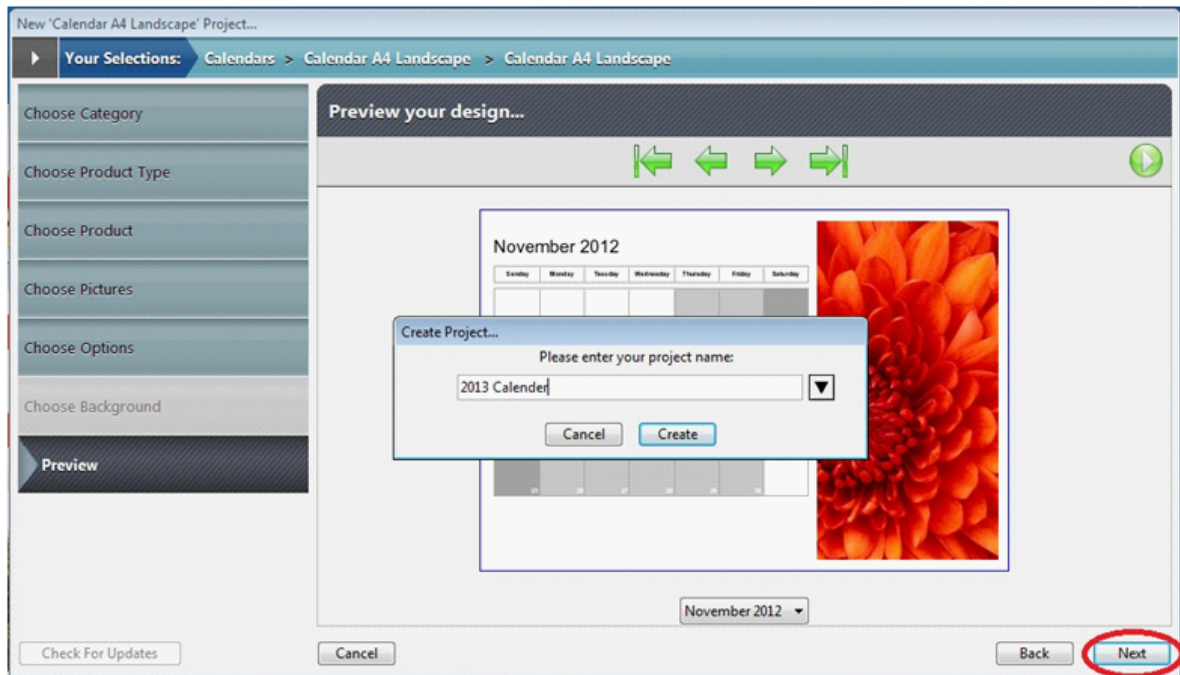


Add your photos from your designated folder – you must select at least 12 photos for a 12 month calendar

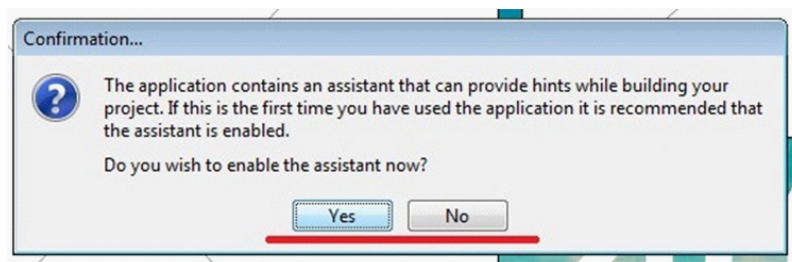




Name your project

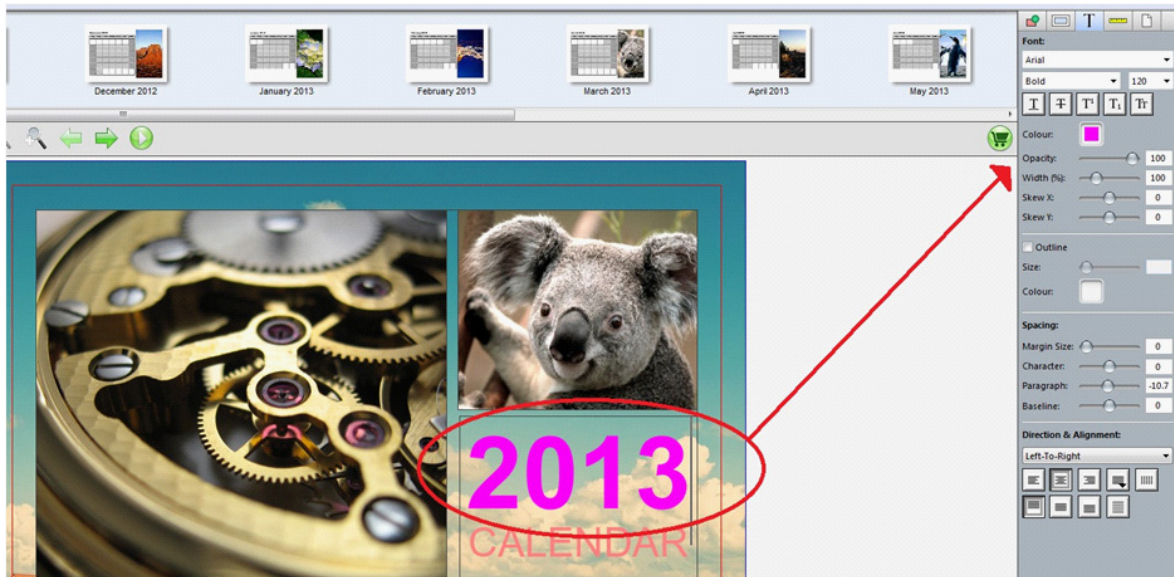


You can use the wizard if you need help and advice with your project, this is recommended for beginners who haven't used the software before.

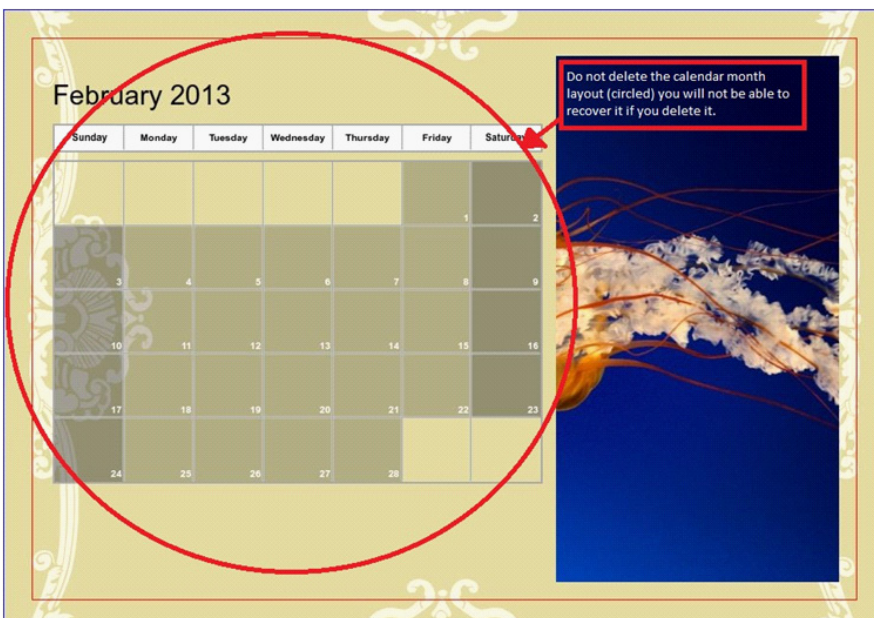
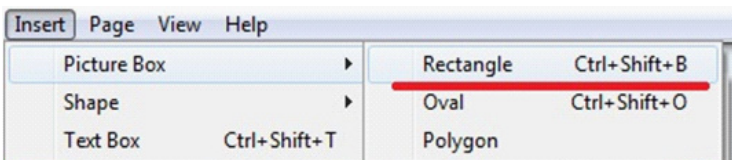


To change the year, font or size of the year, double click on it and adjust the text in the inspector bar.

DO NOT DELETE THE CALENDER MONTH LAYOUT, YOU CANNOT RETURN IF YOU DELETE IT AND WILL HAVE TO START AGAIN



To insert a photo into a date on the calendar select Insert > Picture Box > Rectangle





Resize the rectangle so it fits the date.

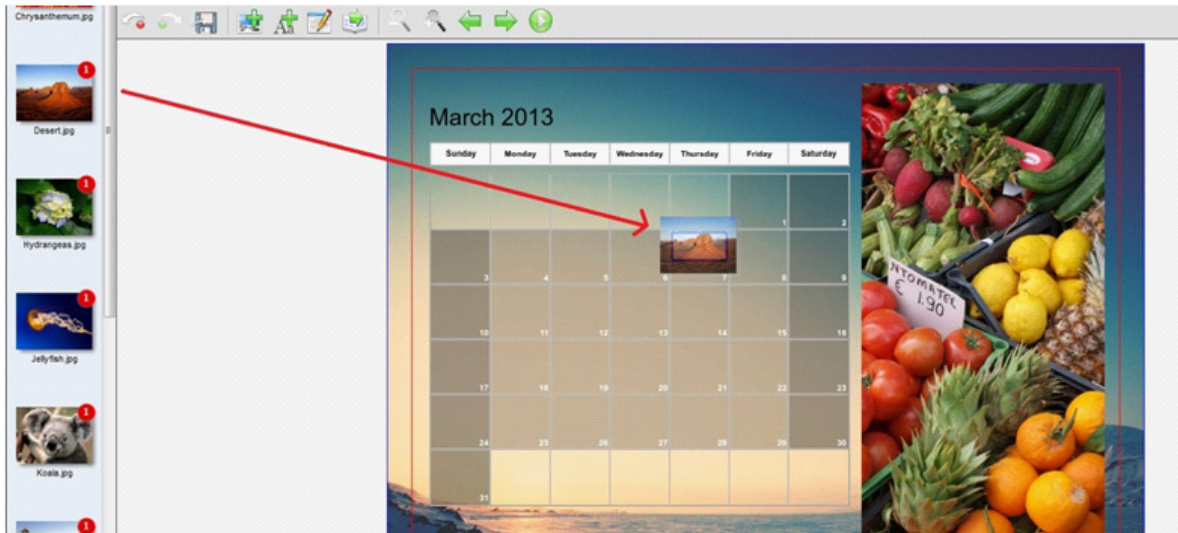


DO NOT DELETE THE CALENDER LAYOUT, YOU CANNOT RETURN IF YOU DELETE IT AND WILL HAVE TO START AGAIN (AS ABOVE)

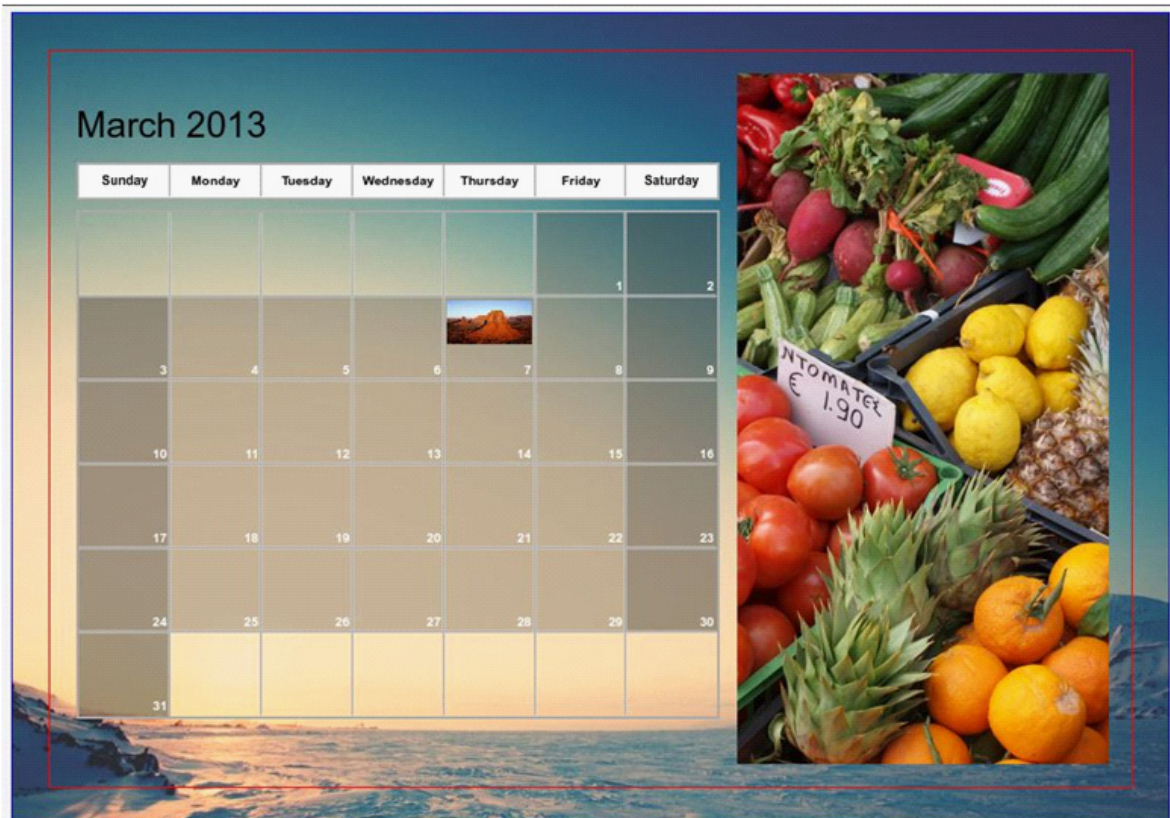
See below for example fitting.



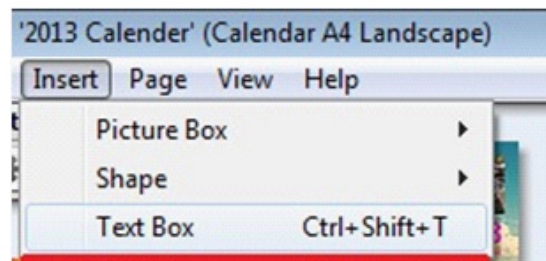
Drag and drop an image into the rectangle to place an image.



This is how it should look.



To insert text into a date on the calendar select Insert > Text Box



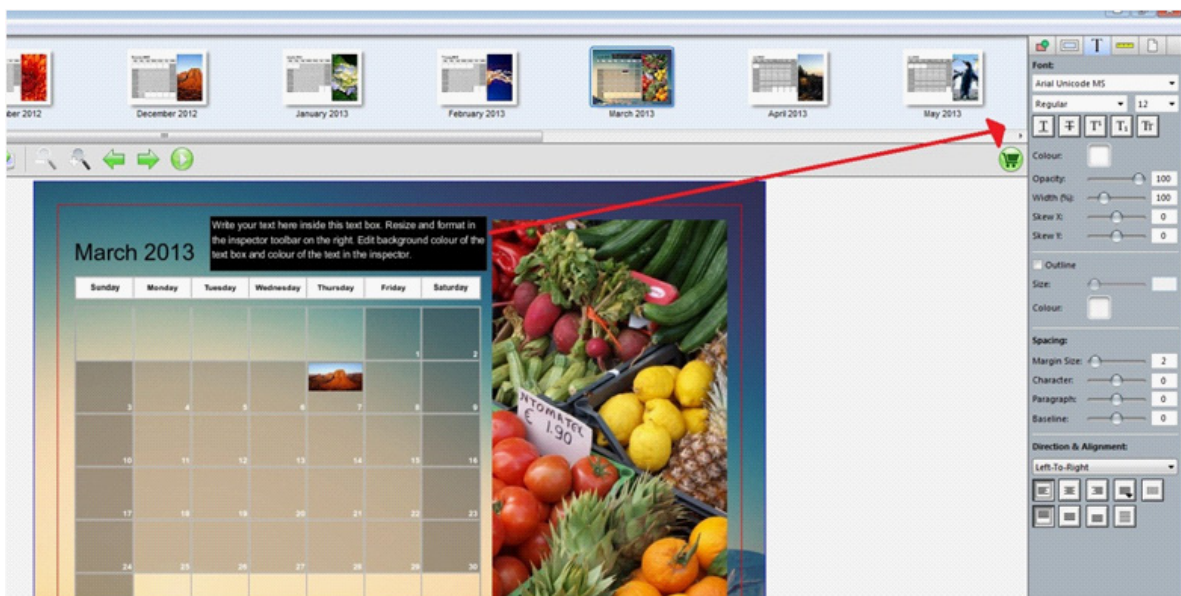
Double Click to edit the text box



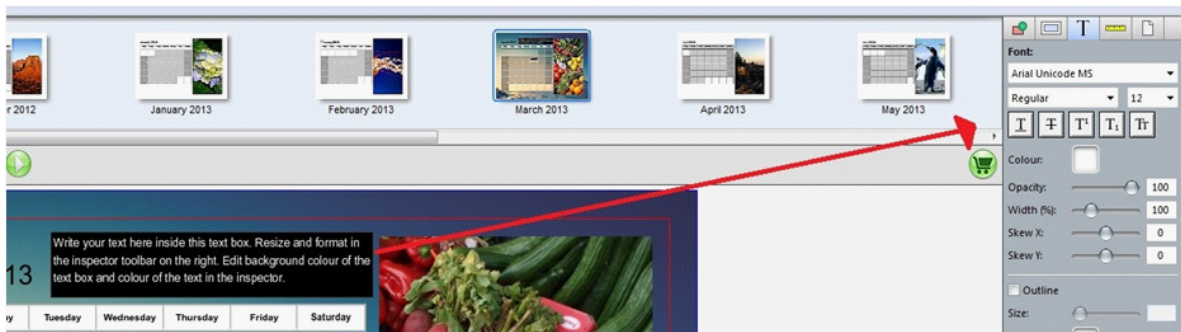
Type inside the text box



Write your text here inside this text box. Resize and format in the inspector toolbar on the right. Edit background colour of the text box and colour of the text in the inspector

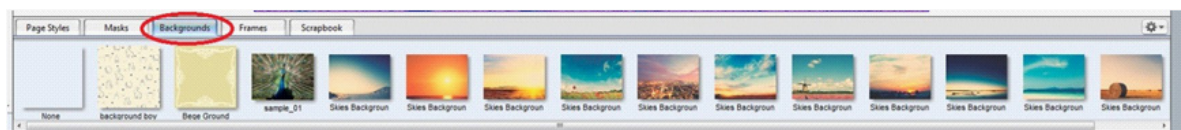


Close up of previous

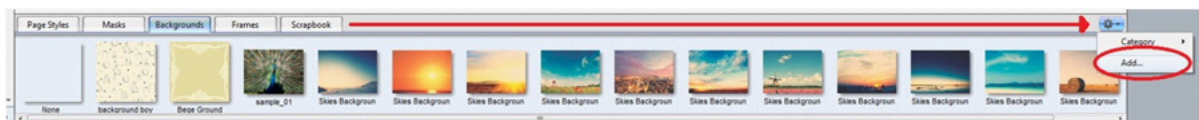


Adding your own background to the calendar

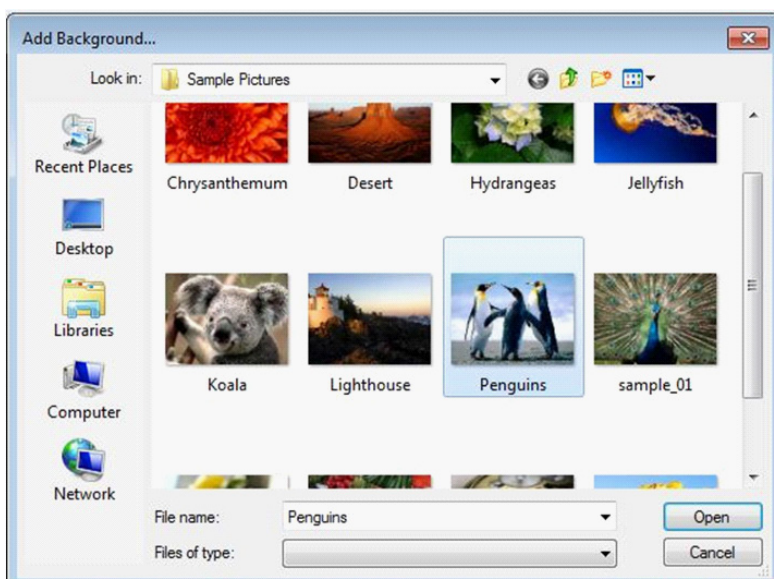
Firstly select background on the submenu down below



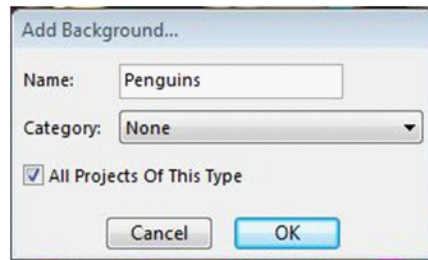
Click the gear icon and select Add



Select your image that you wish to use as the background. Click Open



Name your background and select a category if you wish and then click OK



Drag and drop your background to your desired page until the page border turns blue. This will change the background on the selected page.

